

## WHAT TO DO IF YOU MEET THE MINNESOTA MILITARY PERSONNEL DISCONNECTION LAW CONDITIONS:

If you meet all the conditions of the Minnesota Military Personnel Disconnection Law as outlined in this brochure, can't pay your electric bill and need cold weather protection from utility shutoff, fill out the utility shutoff protection form on the back of this brochure and return it to Federated Rural Electric Association **immediately along with your income documentation**. The following is a list of energy assistance providers serving Federated Rural Electric Association:

Des Moines Valley Health and Human Services  
(847-4000)

Martin County Human Services (238-4757)

Minnesota Department of Energy Services; ask for fuel assistance (1-800-657-3805)

Minnesota Valley Action Council (507-238-1663)

Salvation Army Heat Share (1-800-842-7279)

United Community Action (507-847-2632)

## WHAT TO DO IF YOU DON'T MEET THE MINNESOTA MILITARY PERSONNEL DISCONNECTION LAW CONDITIONS:

If you do not meet all the conditions of the Minnesota Military Personnel Disconnection Law as outlined in this brochure, you do not qualify for winter shutoff protection. However, you still can continue to receive electric service if you call us to set up a mutually acceptable payment arrangement. Call Federated Rural Electric Association at 1-800-321-3520 or 507-847-3520 **BEFORE** the due date.

## LOW COST/NO COST ENERGY EFFICIENCY TIPS

- Caulk and weather strip cracks around doors and window frames. Block openings at bottom of doors to prevent drafts.
- Lower the setting on your thermostat at night and dress warmly.
- Lower the setting on your water heater to 120 degrees F (normal/medium).
- Run dishwasher only when it is full.
- Open shades during winter days to let the warm sunlight in and close the shades at night.
- Wash clothes with warm water and rinse them in cold water.
- Leaking faucets should be repaired promptly, especially hot water.
- Turn off all unused lights and appliances.
- Close all windows tightly and use locks to prevent cold air leaking in. Cover all windows with plastic.
- Broken windows should be repaired immediately and close all storm windows.
- Window air conditioning units should be covered or removed during the heating season.
- Furnace filters should be kept clean.
- Furnaces should be checked for safe and efficient operation at least once a year.
- Vacuum refrigerator and freezer coils every six months to improve efficiency.
- Close off unused rooms.

Important information  
regarding winter heating bills

*Información importante con  
respecto a las facturas de  
calefacción en invierno*

## Minnesota Military Personnel Disconnection Law

The Minnesota Military Personnel Disconnection Law does not totally forbid winter cutoffs. If you receive a disconnection notice between October 15 and April 15, you must act promptly.



Your Touchstone Energy® Partner 

77100 US Highway 71, P.O. Box 69  
Jackson MN 56143

Business Hours  
8:00 a.m. - 4:30 p.m. Monday - Friday  
507-847-3520  
1-800-321-3520  
billing@federatedrea.coop

*Servicios de traducción disponibles  
llamando al 507-847-3520.*

Read the notice of residential customer rights and possible assistance at right BEFORE completing this form.

## COLD WEATHER DISCONNECT PROTECTION FORM

Fill out completely– (please print)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

Account # (from your bill) \_\_\_\_\_

Total Amount Owing \$ \_\_\_\_\_

Total annual household income \$ \_\_\_\_\_

Source of income ("X" Appropriate Boxes):

- |   |  |
|---|--|
| <input type="checkbox"/> Employment                                     | <input type="checkbox"/> MFIP/GA/Food Stamps/MSA                   |
| <input type="checkbox"/> Unemployment/Worker's Compensation             | <input type="checkbox"/> I do not pay for my own medical expenses. |
| <input type="checkbox"/> Child Support                                  | <input type="checkbox"/> Other                                     |
| <input type="checkbox"/> Social Security/SSI and/or Disability/Pensions |  |
| <input type="checkbox"/> Medical Assistance/GA Medical Care/MN Care     |  |

No. of persons in household (Include yourself) \_\_\_\_\_

Please check if any of the following exists in your home:

- Medical emergency
- Disabled person in home
- I have already been approved for fuel assistance or emergency assistance from a local energy assistance agency based on my income.

By signing this form, I hereby authorize any gas or electric utility that serves us to exchange billing information. I also authorize any energy assistance providers or human service agencies to exchange any income information to help determine income eligibility. I acknowledge that I have received, read and understand the enclosed Notice of Residential Customer Rights and Possible Assistance. I attest that the above information is true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Income documentation must be included with this form per the notice instructions.

## NOTICE OF RESIDENTIAL CUSTOMER RIGHTS AND POSSIBLE ASSISTANCE

This notice informs you of your rights and responsibilities under the Military Personnel Disconnection Law. It is designed to help you with your electric bills. You must act PROMPTLY. If you choose not to assert your rights or choose not to enter a mutually acceptable payment plan, your service may be disconnected.

An electric cooperative must not disconnect the utility service of a residential customer if a member of the household has been issued military orders into active duty, for deployment, or for a permanent change in duty station during the period of active duty, deployment, or change in duty station during that period when the following conditions are met:

- (1) the household income of the customer is at or below the state median income. Income may be verified on forms provided by the cooperative or by the local energy assistance provider. A customer meets the income requirement if they receive energy assistance or other type of public assistance;
- (2) a customer enters into and makes reasonably timely payments under a payment agreement that considers the financial resources of the household; and
- (3) a customer receives from the cooperative referrals to energy assistance programs, weatherization, conservation, or other programs likely to reduce the customer's energy bills.

## THE MILITARY PERSONNEL DISCONNECTION LAW PROVIDES YOU WITH THESE OPTIONS

**The RIGHT** to request and complete the Military Personnel Disconnection Protection Form. However, we have the right to accept or reject your request based on information supplied or other supporting documentation.

**The RESPONSIBILITY**, if you choose to declare to complete the Military Personnel Disconnection Form you must return it to us within 15 days of the notice to disconnect. You must contact us immediately to arrange a payment plan.

**THE RIGHT** to a mutually agreeable payment schedule with us. The schedule will cover your existing arrears plus the estimated usage during the payment schedule period.

**The RIGHT** not to be involuntarily disconnected on a Friday or on a day before a holiday, or not until the disconnection due date.

**The RIGHT** not to be disconnected until the utility investigates whether the residential unit is actually occupied when a customer does not respond to a disconnection notice. If the unit is found to be occupied, the utility must immediately inform the occupant of the provisions of this section. If the unit is unoccupied, the utility must give seven days' written notice of the proposed disconnection to the local energy assistance provider before making a disconnection.

**The RIGHT** to appeal when the utility and residential customer are unable to agree on the establishment, reasonableness, or modification of a payment schedule, or on the reasonable timeliness of the payments under a payment schedule. The utility shall provide the residential customer with a commission-approved written notice of the right to appeal. Any appeal must be made within seven working days after the residential customer's receipt of personally served notice, or within 10 working days notice after the utility has deposited first class mail notice. You will be notified when the Board of Directors will review your appeal and you may be present at the review. No disconnection of service will take place during the appeal process.