

## **POSITION DESCRIPTION**

### **Journeyman and Apprentice Lineman**

#### **I. Objective**

To direct and be responsible for the construction, operation and maintenance of the Cooperative's distribution system; to provide coordination of good engineering practices and economical procedures of the system; to promote and assure adherence to all established safety rules and practices; to keep Operations Manager and Line Foreman adequately informed relative to construction programs, operation and maintenance and problems so that proper decisions can be made.

#### **II. Reports to**

- A. Operations Manager
- B. Line Foremen

#### **III. Responsibilities**

- A. Develops and maintains morale and team spirit with personnel working around him by accepting coaching and performing his work to the best of his ability.
- B. Is familiar with all RUS specifications for construction and shows quality workmanship.
- C. Daily does the job of construction which is assigned to him, doing the work and using equipment in an orderly, safe and efficient manner.
- D. Reports adequately on all work done so the records may be kept accurately regarding time, material and accomplishments.
- E. Is responsible for keeping the lines and line equipment in serviceable condition to reduce outages and improve quality of electric service
- F. Inspects and reports on condition of distribution lines, including substations, poles and wires, transformers, OCR's and other related equipment.
- G. In situation of power outages, works with men and equipment for prompt and speedy restoration of service.
- H. Uses all safe working practices and properly uses tools and equipment as per Association policy and good judgment.

- I. Journeyman lineman shall be certified by Minnesota Association of Electric Cooperatives and shall be capable of performing all duties of a qualified Journeyman in a safe manner.
- J. Journeyman and Apprentice Lineman are required to be a properly qualified commercial driver with a valid driver's license (CDL).
- K. Accepts and carries out other duties as assigned by the Operations Manager and Line Foremen.

#### **IV. Relationships**

- A. Operations Manager - Review major activities and plans; obtain necessary approvals in regard to work plan, offer suggestions and opinions concerning construction and maintenance of lines.
- B. Line Foremen - Work toward the development of channels of communications for the interchange of information and harmony.
- C. Member-Consumer - To foster good working relationships with the members and promptly handle member requests.

## PHYSICAL DEMANDS & ENVIRONMENTAL CONDITIONS

<b>Job Title:</b>	Journeyman and Apprentice Lineman
<b>Department:</b>	Line Operations

Data collection method(s): Observation - Interview

Physical demands required to perform job duties	
Activity	Frequency - Examples
Standing	Occasionally stands
Walking	Occasionally walks to patrol lines and read meters
Sitting	Frequently sits to perform driving to worksite
Lifting/Carrying	Frequently lifts/carries materials weighing up to 150 lbs.
Twisting/Pushing/Pulling	Frequently twists/pushes/pulls to unload and install line hardware
Climbing/Balancing	Occasionally climbs poles
Kneeling/Crawling	Frequently
Talking	Daily disseminates information/talks to customers and foremen
Hearing	Daily receives work instructions and listens to customers and other FREA employees
Communication	Frequently communicates with FREA employees and customers
Visual Ability	Frequently inspects written materials and daily completes time sheets and material tickets
Bending	Frequently bends to retrieve material
Gripping/Grasping	Frequently when installing conductor
Other Physical Demands	Not applicable

<b>Environmental Conditions</b>	
	<b>Examples</b>
Exposure to outdoor conditions: extreme cold/heat, precipitation	Extreme hot and cold; Must work in wet conditions
Low visibility	Must work in these conditions
Extreme noise	Must work with hearing protections provided
Moving parts	Occasionally works with equipment with moving parts
Electric shock	Works on the line when energized
High, exposed places	Must work in basket truck and top of pole conditions
Radiant energy	Works near energized power lines
Exposure to chemicals	Occasionally
Vehicular traffic	Daily
CRT screens	Seldom use of computer
Slippery conditions	Occasionally
Other environmental conditions	Not applicable

This analysis of the physical demands and environmental conditions accurately reflects the duties performed by incumbents in this position.		
Job Title:	Journeyman and Apprentice Lineman	Department: Line Operations
Supervisor:	Matt (George) Madden	Employee: